

**Fremont Area District Library
Board Of Trustees Regular Meeting
November 15, 2016**

I. Call To Order.

The meeting was called to order at 4:03 pm by President Lorna Hoppa.

Present: Lorna Hoppa, Marcia Eib, Beverly Williams, Randy Puff, Phil Tuls.

Also present: Raymond Arnett, FADL Director; Diane Bunce, Administrative Assistant.

II. Approval Of Agenda.

Motion by Randy Puff and seconded by Phil Tuls that the Agenda be approved as printed with additions under New Business: C. Staff Bonus

D. Audit RFP

Motion carried.

III. Public Comment.

None.

IV. Consent Agenda.

Motion by Randy Puff and seconded by Phil Tuls that the Consent Agenda be approved as printed. Motion carried.

V. Director's Report.

No questions from the Board.

VI. Departmental Report.

None this month.

VII. Board Education – Board Portal.

The new Board Portal was discussed and various areas within the Portal were viewed.

VIII. Financial Report.

Motion by Marcia Eib and seconded by Randy Puff that the Financial Report be approved subject to audit. Motion carried.

IX. Questions From The Board.

None.

X. Old Business.

- a. No new Board Members.
- b. President Lorna Hoppa appointed Beth Mooy to act as FADL's liaison to the Friends Of The Fremont Area District Library Board.

XI. New Business.

- a. Bid for partial Fascia Replacement/Repair was opened by President Lorna Hoppa. Motion by Randy Puff and seconded by Beverly Williams that Buist Sheet Metal Company, Inc. be awarded the bid for replacement/repair of fascia as outlined in the bid for a cost of \$23,485.00. Motion carried.
- b. Material Selection Policy. Information only.
- c. Motion by Randy Puff and seconded by Marcia Eib that staff receive a year end bonus as per the plan presented by Library Director Raymond Arnett. Total cost to be \$4,500.00. Bonus is to be issued separate from regular payroll and a letter thanking staff is to be included with said bonus. Motion carried.
- d. Ray is to contact H & S Companies with an RFQ (Request For Quote) for the 2016 audit. If the cost is under \$5,000.00 Ray can contract with them to do the audit.

XII. Public Comment.

None.

XIII. Adjournment.

President Lorna Hoppa adjourned the meeting at 5:35 pm.
Next Regular Meeting-December 21, 2016.